

## QUALIFICATIONS AND EXPERIENCE PACKAGE FORM

Items # 1 - 4 are **Mandatory**:

1. **Qualifications and Experience Form** – Bidder shall use the included Form to provide information of similar projects completed by the Bidder or by a Key Staff member of the Bidder's firm who will have an active role in the Work in the last 5 years. At least one of the two projects must have been completed under the Bidder's firm name. Only one of the two projects may be experience from a previous employer. Bidder may have been either the prime contractor or a subcontractor for the projects listed, however, only the portion of the project completed by the Bidder should be included in the description on this form.
2. **Resumes of Key Staff** – attach resumes of Key Staff who will work on this Contract (superintendent or above) showing their construction experience.
3. **Equipment** – attach a schedule of (owned) **equipment** and/or letters from equipment rental company with a line item list of equipment rented to Bidder showing the availability of equipment that will be needed to complete the Work.
4. **Qualifications and Experience Certification Statement** – Signed certification at the end of this form.

If requested by the Department per General Provision 2-1.5, the Bidder shall provide items # 5 – 12 within the deadline set forth in 2-1.5.

5. FDOT Certification of Current Capacity and Status of Contracts on Hand (FDOT Form 525-010-46)
6. Detailed information of financial resources of the Bidder
7. A list stating the types of work in which the Bidder can provide backup to show experience, expertise, and competence.
8. The aggregate amount of work the Bidder currently has under contract
9. Licensure information of the Bidder and personnel
10. Letters of certification of final acceptance
11. Letters of recommendation
12. Any other pertinent information to assist in this qualification review

## QUALIFICATIONS AND EXPERIENCE PACKAGE FORM

### **Similar Project Experience - Project #1**

Name of Project:

Location of Project:

Total Construction Cost: \$

## Owner of Project

Firm/Entity:

Contact Person:

Phone Number:

Email Address: \_\_\_\_\_

## Contract Information

Contract Parties: Contract was between \_\_\_\_\_ and \_\_\_\_\_  
(use official firm/entity names as shown on the Contract)

Contract # and/or Project #:

Contract Start Date: \_\_\_\_\_ Contract Completion Date: \_\_\_\_\_

Bidder Status on Project:

|                  |   |               |   |                                                |
|------------------|---|---------------|---|------------------------------------------------|
| Prime Contractor | / | Subcontractor | / | Key Staff experience<br>from previous employer |
| (circle one)     |   |               |   |                                                |

Name of Client: (either Prime or Project Owner)

Client Contact Person:

Client Phone Number:

Client Email Address:

Contract Amount Paid to Bidder's Firm: \$ \_\_\_\_\_  
(will not be full contract amount unless Bidder performed 100% of the work with its own forces)

Description of work completed by Bidder (or Key Staff member):

---

---

---

---

---

---

## QUALIFICATIONS AND EXPERIENCE PACKAGE FORM

### **Similar Project Experience - Project #2**

Name of Project:

Location of Project:

Total Construction Cost of Project: \$

Owner of Project

Firm/Entity:

Contact Person:

Phone Number:

Email Address:

## Contract Information

Contract Parties: Contract was between \_\_\_\_\_ and \_\_\_\_\_  
(use official firm/entity names as shown on the Contract)

Contract # and/or Project #:

Contract Start Date: \_\_\_\_\_ Contract Completion Date: \_\_\_\_\_

Bidder Status on Project:

|                  |   |               |   |                                                |
|------------------|---|---------------|---|------------------------------------------------|
| Prime Contractor | / | Subcontractor | / | Key Staff experience<br>from previous employer |
| (circle one)     |   |               |   |                                                |

Name of Client: (either Prime or Project Owner)

Client Contact Person:

Client Phone Number:

Client Email Address:

Contract Amount Paid to Bidder's Firm: \$ \_\_\_\_\_  
(will not be full contract amount unless Bidder performed 100% of the work with its own forces)

Description of work completed by Bidder (or Key Staff member):

---

---

---

---

---

---

## QUALIFICATIONS AND EXPERIENCE PACKAGE FORM

### **Qualifications and Experience Certification Statement**

The undersigned hereby certifies that all information on and attached to this Qualifications and Experience Form is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Bidder herein may result in the Bidder being disqualified.

Company Name: \_\_\_\_\_ Authorized Officer: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Print)*

Address: \_\_\_\_\_ Signature: \_\_\_\_\_  
\_\_\_\_\_